

Works Cited - Van Tech Library

You will be going to <http://www.bibme.org/mla> or <http://www.easybib.com/style> or <http://www.citationmachine.net/mla/cite-a-website/manual> or <https://www.citefast.com/?s=MLA> to **manually** create **MLA 8** citations for the resources you rely on for your project. The **first example below** cites an article from the Bank of Canada website. The second example cites an article in the online version of The Canadian Encyclopedia.

Works Cited

“Principles for Bank Note Design.” *Bank of Canada*, Bank of Canada,

<https://www.bankofcanada.ca/banknotes/principles-bank-note-design/>. Accessed 06 December 2019.

Wuttunee, Winston, et al. “Alanis Obomsawin.” *The Canadian Encyclopedia*, Historica Canada, 27 June 2019,

<https://thecanadianencyclopedia.ca/en/article/alanis-obomsawin>. Accessed 06 December 2019.

Page set up:

- Go to Office 365 and use the blank template to create a Word Online document
- Save document as: Works Cited Your Project
- Times New Roman; 12 point font
- Center Text
- Title: Works Cited
- Line spacing: double
- Align left for all subsequent lines
- Find resource you are using for your project
- Go to <http://www.citationmachine.net/mla/> or <http://www.easybib.com/style> or <http://www.bibme.org/mla/website-citation/> or <https://www.citefast.com>
- Select "Manual entry mode"
- Select the type of source you are citing, frequently a print book or website
- Fill in the blanks using the information from your source
- Click the "Create Citation" button
- Use Ctrl C to copy your citation and Ctrl V to paste your citation onto your Word Online document. Confirm the pasted citation is in Times New Roman, 12 font.
- First line of each entry will go out to the left margin, second and subsequent lines for each entry will be indented 5 spaces (a hanging indent). Format for the hanging indent by highlighting the citation, and selecting “hanging” under the paragraph “Special Indent” commands. For online sources, especially if there is no date of publication, it is good practice to add the date of access to end of the citation (see example above).
- Arrange citation entries in alphabetical order on the page